

BEULAH UTILITIES DISTRICT
Minutes of Regular Board of Directors Meeting
June 18, 2024
5320 Lee Road 270, Valley, Alabama 36854
6:00 PM CST

The Board of Directors of Beulah Utilities District met in a Regular Meeting at 6:00 pm on June 18, 2024, at the Beulah Water Department.

1. **WELCOME**

Chairman Sims welcomed those in attendance.

2. **CALL TO ORDER**

Chairman Sims called the meeting to order.

3. **ROLL CALL**

The following Board Members were present: Linda Holt, David Jackson, James Majors, Lamar Sims, and Andrew Bryan.

For visitors in attendance, see attached visitor sign-in sheet.

4. **DECLARE QUORUM**

After the roll was called, Chairman Sims declared that a quorum was present.

5. **ADOPT AGENDA**

Chairman Sims presented the proposed agenda for adoption. Mr. Jackson motioned to adopt the agenda. The motion was seconded by Mr. Bryan and the agenda was unanimously adopted.

6. **APPROVAL OF PREVIOUS MEETING MINUTES**

Chairman Sims asked for approval of the minutes of the regular meeting of May 21, 2024. Mr. Jackson motioned to approve the minutes. The motion was seconded by Mr. Bryan and the Minutes were unanimously approved.

7. APPROVAL OF FINANCIAL STATEMENTS

A. Approval of May 2024 Financial Statements

Chief Blake Simpkins was recognized, and he reviewed the May financial statements for the Board. Mr. Majors motioned to approve the May financial statements. Motion was seconded by Mr. Bryan and the May financial statements were unanimously approved.

8. OLD BUSINESS

A. ARPA Funds.

The Board discussed the proposed scope of the Meter and Service line replacement project.

Chairman Sims stated that the Lee Road 252 project might need to be put back on the list due to new subdivisions proposed for that area.

The Board then discussed the Lee Road 379 pipe expansion project versus installing pressure reducing valves.

Mr. Jeff Aston was recognized, and he briefed the Board on taking the Crown Castle Tank offline and adjusting the pressure reducing valves to their old pressures.

B. DWSRF Funds.

1. Lake Crossing at Long Bridge

Chairman Sims updated the Board on the project. He said that the scheduled start date for the work was August 19, 2024.

C. Water Loss.

Blake Simpkins was recognized and informed the Board that the daily water loss report was now being generated. He then updated the Board on the weekly loss report.

E. Fire Hydrant Repair Schedule.

Mr. Jeff Aston updated the Board on his efforts to get a revised quote from Water Services Group, LLC.

F. Team Project Updates.

1. Engineering Contract Update.

Mr. Jackson was recognized, and he presented the Board with a proposed contract with Hazen & Sawyer for general engineering services. Mr. Jackson motioned to approve the contract. The motion was seconded by Mr. Bryan and the contract was unanimously approved.

G. Lead and Copper Study Updates.

Mr. Jackson presented the Board with a proposed contract with Hazen & Sawyer for Phase 1 of testing for lead and copper in the amount of \$30,000. The Board discussed the scope of the contract. After discussion, Mr. Jackson motioned to approve the contract. The motion was seconded by Mr. Bryan and the contract was unanimously approved.

9. **NEW BUSINESS**

A. Transitional Item Checklist (separate report).

Chairman Sims stated that there would be a detailed discussion of this checklist during the Work Session following the meeting.

B. Fuel Tank Contract vs. WEX Fleet Card.

Chief Blake Simpkins was recognized, and he updated the Board on a quote he had received from K&B Oil Supply, Inc. for a fuel tank. He said the tank and setup would cost approximately \$9,000. He said alternatively, it could be rented for \$3,000.

The Board discussed this quote. Chief Simpkins was requested to speak with local gas station owners about setting up a charge account.

C. Business Office Position.

Chairman Sims stated that this would be discussed during the work session.

D. New Developments on Lee Road 158

Mr. Jackson was recognized and updated the Board on new subdivision developments that were planned for the area. The Board discussed implanting an access/system development fee.

E. Discussion regarding Taking Crown Castle Tank Offline Temporarily

Chairman Sims stated that this had been discussed earlier in the meeting.

F. Discussion Regarding Hiring Sub-Contractors to Assist with Water Taps/Repairs

Mr. Jackson stated he had spoken to local subcontractors about assisting with taps and repairs in order to catch up on the backlog. He said that due to recent efforts by Clearwater, it was not necessary at this time to bring in outside contractors.

G. Discussion Regarding Infrastructure Development Fee

Chairman Sims noted this had been discussed earlier in the meeting.

H. Clearwater Solutions Report.

Mr. Jeff Aston was recognized, and he briefed the Board on Clearwater's activities over the past month. He noted that the water loss figures in the Report reflected the uncorrected water loss figures, as requested by the Board.

Mr. Aston presented the Board with the Repair Estimate he had sent to the County for the damage to the Lee Road 182 main.

He informed the Board that the Highway 29 Tank service contract was expiring next year.

Mr. Aston stated that there was one adjustment for the month:

Marianne Miller	\$355.18
Linda Orange	\$205.34
Joe Benson	\$359.48
Jerika Daniels	\$627.83

Mr. Bryan motioned to approve the adjustment. Motion was seconded by Mr. Majors and the adjustment was unanimously approved.

Mr. Ashton then announced Leak Incentive Program winner for the month.

I. Beulah Fire and Rescue Report.

Chief Blake Simpkins was recognized to give the Fire and Rescue report for the month. He stated that there were a total of 87 calls, 4 of which were fire calls. He then briefed the Board on the notable calls for the month.

Chief Simpkins stated that there had been 7 hours of excess overtime worked during the month. He said that this was due to fire call responses.

Chief Simpkins then briefed the Board on the training activities conducted by the department during the past month.

He informed the Board that there had been one random drug test.

Chief Simpkins announced that they held an open house ceremony for Fire Station 2 on May 11th.

10. **OTHER BUSINESS**

NONE.

11. **CITIZEN COMMUNICATIONS ON NON-AGENDA ITEMS.**

Jessie Hayes of Lee Road 270 was recognized. He spoke to the Board about his home water issues and high water bill.

12. **NEXT MEETING**

Chairman Sims stated that after this meeting, the Board would convene in a work session to discuss the Transitional Checklist. He said that the next regular meeting would be at 6:00 PM CST on July 18, 2024.

13. **ADJOURNMENT**

There being no further business Mr. Majors motioned to adjourn. The motion was seconded by Mr. Bryan and unanimously approved. The meeting was adjourned at 7:30 PM CST.

14. **WORK SESSION**

The Board convened in a work session and discussed matters relating to items on the transition checklist.

Signed _____

