

BEULAH UTILITIES DISTRICT
Minutes of Regular Board of Directors Meeting
February 18, 2026
5320 Lee Road 270, Valley, Alabama 36854
6:00 PM CST

The Board of Directors of Beulah Utilities District met in a Regular Meeting at 6:00 pm on February 18, 2026, at the Beulah Water Department.

1. **WELCOME**

Vice-Chairman Jackson welcomed those in attendance. He stated that he was running the meeting tonight as Chairman Majors had lost his voice.

2. **CALL TO ORDER**

Vice-Chairman Jackson called the meeting to order.

3. **ROLL CALL**

The following Board Members were present: Linda Holt, David Jackson, James Majors, Lamar Sims.

Absent: Andrew Bryan

For visitors in attendance, see attached visitor sign-in sheet.

4. **DECLARE QUORUM**

After the roll was called, Vice-Chairman Jackson declared that a quorum was present.

5. **ADOPT AGENDA**

Vice-Chairman Jackson presented the proposed agenda for adoption. Mr. Sims motioned to adopt the agenda. The motion was seconded by Chairman Majors and the agenda was unanimously adopted.

6. **APPROVAL OF PREVIOUS MEETING MINUTES**

January 20, 2026 Regular Meeting

Vice-Chairman Jackson asked for approval of the minutes of the regular meeting of January 20, 2026. Mr. Sims motioned to approve the minutes. The motion was seconded

by Chairman Majors and the minutes from the January 20, 2026 Regular Meeting were approved by a vote of 3-0, with Ms. Holt abstaining.

January 28, 2026 Work Session

Vice-Chairman Jackson then asked for approval of the minutes of the special meeting of January 28, 2026. Mr. Sims motioned to approve the minutes. The motion was seconded by Chairman Majors and the minutes were approved by a vote of 3-0 with Ms. Holt abstaining.

January 30, 2026 Special Meeting

Vice-Chairman Jackson asked for approval of the minutes of the special meeting of January 30, 2026. He noted that there was an error in the minutes that needed to be corrected. Mr. Sims motioned to approve the minutes as corrected. Motion was seconded by Chairman Majors and the minutes were unanimously approved.

7. APPROVAL OF FINANCIAL STATEMENTS

A. Audit Presentation – Jackson Thornton

Erica Bailey from Jackson Thornton was recognized and she reviewed the District's Audit Report with the Board. She stated that the District was given a clean audit, with an approximately \$400,000 change in net position.

The Board asked that a line in the audit regarding the District being run by Clearwater Solutions be removed. After review, Chairman Majors motioned to accept the Audit Report as amended. Motion was seconded by Mr. Sims and unanimously approved.

B. Approval of January 2026 Financial Statements

Mr. Blake Simpkins was recognized, and he reviewed the January financial statements for the Board. Ms. Holt motioned to approve the January financial statements. Motion was seconded by Mr. Sims, and the January financial statements were unanimously approved.

8. OLD BUSINESS

A. ARPA Funds.

Mr. Chris Walker was recognized and he informed the Board that work on the ARPA project was underway.

Mr. Blake Simpkins presented the Board with Pay Request #2 from the contractor in the amount of \$92,498.46. Ms. Holt motioned to approve payment of the pay request. Motion was seconded by Mr. Sims and unanimously approved.

B. Fire Hydrant Repair Schedule.

No update.

C. Approval of Sale of District Own Land Parcel on Hwy 29 N.

No update.

D. GIS Project.

Mr. Walker updated the Board on the GIS system.

E. Proposed District Managers' Job Description.

No update

F. Leak Detection Service

Chris Walker was recognized and he updated the Board on the improvements in the District's water loss.

G. Beulah 2026 Water System Improvements

The Board was informed that the District needed to execute the contract and issue the notice to proceed to the contractor.

H. County Line Mobile Home Park

Christy Williams and Chirs Walker updated the Board on an overbilling complaint received from County Line Mobile Home Park. They said they were reviewing the records for that account and would let the Board know if any overbilling occurred.

I. Financial Imaging

Christy Williams said she had a contract for the new billing services which she would send to legal for review.

9. **NEW BUSINESS**

None

10. DEPARTMENT REPORTS

A. Administrative Report.

Blake Simpkins was recognized, and he presented the Administrative Report to the Board.

Christy Williams was recognized, and she updated the Board on CNI. She informed the Board that the District was transitioning to the new program but that it might not be until May that the transfer is complete.

Staff Update

Mr. Simpkins informed the Board that the Fire Department had filled the two full-time vacancies and that the Water Department was fully staffed.

Equipment Update

Blake Simpkins recommended to the Board that the lawn mower be surplus and sold by accepting sealed bids. Mr. Sims motioned to surplus the lawn mower and to sell the same by receipt of sealed bids. Motion was seconded by Chairman Majors and unanimously approved.

Project Update

Mr. Walker and Vice-Chairman Jackson updated the Board on the status of the PRV installations. They said that all PRVs had been installed and the Crown Castle Tank was now full.

B. Water Department Report.

Christy Williams and Chris Walker were recognized to provide the Board with the monthly operations report.

The Board was informed that there were eleven adjustments totaling \$4,618.19. Ms. Holt motioned to approve the adjustments. Motion was seconded by Mr. Sims and the adjustments were unanimously approved.

The Leak Incentive Program winner for the month was announced.

C. Beulah Fire and Rescue Report.

Chief Blake Simpkins was recognized to give the Fire and Rescue report for the month. He stated that there were a total of 94 calls, 5 of which were fire calls. He stated that there had been no notable calls this past month.

He informed the Board that there had been 30 hours of excess overtime worked during the month. He stated that this was due to staffing changes.

Chief Simpkins then briefed the Board on the training activities conducted by the department during the past month.

He informed the Board that there had been District wide drug screenings the previous month.

He informed the Board that Lee County was upgrading its radio system to a digital system. He told the Board that he was working on a solution to upgrade the District's radios so they would be compatible with the new system.

Chief Simpkins updated the Board on the status of various grants he was pursuing.

11. OTHER BUSINESS

Christy Williams and the Board discussed how to handle a customer who had covered a water meter with asphalt so that it could not be read. The Board instructed Ms. Williams to send the customer a letter demanding that the meter be uncovered within 30 days or the water would be cut-off until the customer paid for a new meter to be set away from the asphalt.

12. CITIZEN COMMUNICATIONS ON NON-AGENDA ITEMS.

None

13. NEXT MEETING

Vice-Chairman Jackson stated that the next regular meeting would be at 6:00 PM CST on March 17, 2026.

14. ADJOURNMENT

There being no further business Ms. Holt motioned to adjourn. The motion was seconded by Mr. Sims and unanimously approved. The meeting was adjourned at 7:42 PM CST.

Signed _____

