

# BEULAH UTILITIES DISTRICT

<b>Job Classification</b>	<b>Field Operator Level 2</b>
<b>FLSA Designation</b>	<b>Non-Exempt</b>
<b>Pay Grade</b>	<b>\$16.00 - \$19.00 per hour</b>
<b>Effective Date</b>	<b>June 18<sup>th</sup>, 2024</b>

## General Statement of Duties

The principal function of an employee in this class is to assist the Field Operator Level 1 in maintenance of the water distribution system within the defined jurisdiction of the District. The work performed is under the general supervision of Field Operator Level 1 employees and management. An employee in this class performs the duties of other employees in the Water Department as required or as assigned by supervisory personnel and must be able to work independently when performing certain duties. The nature of the work performed requires that an employee in this class establish and maintain effective working relationships with other District Departments, District employees, District customers, District entities, and the public.

## Examples of Essential duties and responsibilities (Illustrative Only)

- Assists in locating and excavating water mains and services to determine the nature and extent of leaks or damage and makes appropriate repairs
- Assists in the repair of water mains, pipelines, meters, and other related system components
- Identifies malfunctions of system and performs maintenance and repairs.
- Install new water taps using a variety of hand and power tools
- Operates backhoes, service trucks, dump trucks, and other heavy equipment in performance of work assignments
- May have to enter confined spaces to make installations, cleaning or repairs of water system components
- Cleans, maintains, and services equipment and tools used during performance of work assignments
- Cut off customers for non-payment
- Follow written and oral instructions
- Reports complaints and requests for repairs of malfunction of system components
- Install, repair, read and maintain water meters for residential, commercial, and industrial customers
- Help maintain building and grounds of all District property
- Will work “on-call” rotation as needed to include nights, weekends and/or holidays
- Performs other related duties as assigned

### **Required Knowledge, Skills and Abilities**

- Methods, practices, tools, materials, and equipment associated with the operation of a water system
- Book and record keeping (non-financial)
- Ability to read water maps to determine location and size of mains and other associated system components
- Safe use and care of tools and equipment used in the operations of a water system.
- Trouble shooting components of a water system
- Understand and carry out oral and written instructions.
- Ability to add, subtract, multiply and divide
- Communicate effectively orally and in writing
- Adjust to a variety of job assignments
- Establish and maintain effective working relationships with the public and other District personnel
- Fulfill physical requirements of work assignments to include lifting 50 pounds or more, performance of manual labor and performing work assignments with the use of various hand and power tools in cramped and confined spaces

### **Acceptable Experience and Training**

- Any experience in water system operations, meter reading, constructing pipelines, meter maintenance or change out, customer service and/or utility work

### **Required Special Qualifications**

- Possess a current driver's license with an acceptable driving history
- Pass a criminal background check and drug screen
- Possess a willingness to strive for and obtain a Class 1 Water Distribution for the State of Alabama

### **Essential Physical Abilities**

- Sufficient clarity of speech and hearing or other communication capabilities, with or without reasonable accommodation, which permits the employee to communicate effectively, including during normal daily activities and emergency situations which may involve a high degree of noise in adverse weather conditions
- Sufficient manual dexterity with or without reasonable accommodation, which permits the employee to operate construction/maintenance equipment
- Sufficient personal mobility and physical reflexes, with or without reasonable accommodation, permits the employee to perform all duties involved in the operation and maintenance of a public utility system
- **Must be able to walk, squat, kneel, bend, climb, and lift 50 pounds or more**